

Copyright (DLI) Policy

Section 1 - Preamble

- (1) This Policy is effective from 2nd of March 2026.

Section 2 - Purpose

- (2) This Policy outlines how Deakin Lancaster Indonesia (DLI) manages copyright obligations and protects copyright across partner institutions and relevant jurisdictions: Australia, the United Kingdom, and Indonesia.

Section 3 - Scope

- (3) This Policy applies to Students and Staff of DLI across all jurisdictions and activities.
- (4) This Policy operates under the copyright laws of Australia (Copyright Act 1968), the United Kingdom (Copyright, Designs and Patents Act 1988), and Indonesia (Law No. 28 of 2014 on Copyright).
- (5) During the establishment of DLI, all policy, procedures and supporting processes will be regularly reviewed. In the establishment phase, defined as the first two years from when students commence DLI programs, any issues arising from the implementation of current policy, procedure or process will be referred to a jointly-convened Policy and Procedure Review Panel (PPRP). The PPRP will comprise designated academic and professional service representatives from the University Partners and the Office of the Rector. The PPRP will recommend an outcome best aligned with relevant principles and the best interests of any student(s) concerned, and will advise DLI on the future development of policy, procedure and supporting processes. During the establishment phase, the PPRP may make recommendations to vary any given policy only with endorsement from relevant University Partner governance processes. All policy and procedure will be subject to a full review at the end of the two-year establishment phase.

Section 4 - Policy

Principles

- (6) DLI is committed to ensuring that copyright for each institution is appropriately protected and managed across relevant jurisdictions.
- (7) DLI is committed to ensuring that the rights of copyright owners are respected and not infringed.

Teaching materials

- (8) Deakin and Lancaster Universities each retain copyright ownership to the teaching materials they individually create for DLI. Teaching materials created by DLI academic staff in the course of their employment, including contextualised or newly developed resources aligned to approved curriculum frameworks, will be owned by the employing institution.
- (9) The development of teaching and educational materials that incorporate works of copyright must be compliant with relevant licensing or legal requirements as appropriate to the country where the materials were developed.

Student works

- (10) Students retain copyright in original coursework and assignments, with DLI institutions holding implied licences for:
- a. Assessment and marking purposes;
 - b. Quality assurance and accreditation activities;
 - c. Academic integrity processes; and
 - d. Reasonable administrative uses.
- (11) Commercial use of student work by or on behalf of DLI requires explicit written consent from the student.

Access and use

- (12) DLI will support staff and students to understand their obligations and responsibilities.
- (13) Staff and students will use copyright materials in accordance with this policy and applicable legislation, and any applicable contractual arrangements and licences.
- (14) The onus is on staff and students to be aware of and abide by copyright compliance requirements prior to using copyright materials in DLI activities

Infringement Claims

- (15) DLI does not tolerate the infringement of copyright and will take appropriate action where infringement occurs.
- (16) Staff who infringe copyright will be subject to disciplinary action in accordance with their employer's disciplinary procedures.
- (17) Students who infringe copyright will be subject to disciplinary action in accordance with the DLI policy.

Commercial agreements

- (18) Only the DLI Rector or delegated authority at Deakin University and/or Lancaster University may enter into a commercial agreement with external bodies, in writing, to deal with the University's copyright materials.

Moral rights

- (19) Staff and students must attribute the authors and performers of a work that they reproduce, communicate, adapt, perform or exhibit.

Training and support

- (20) All staff must undertake copyright training provided by DLI.

Documentation and Record Keeping

- (21) DLI institutions must maintain comprehensive records of: a) All licencing agreements and permissions; b) Copyright training completion records; c) Incident reports and resolutions; and d) Audit findings and corrective actions. Records must be accessible to authorised personnel across all Partner institutions and available for compliance auditing.

Section 5 - Procedure

(22) The following procedures document how to comply with this Policy:

- a. Copyright (DLI) Procedure.

Section 6 - Definitions

(23) For the purpose of this Policy:

- a. **Copyright Officer:** The designated person at each Partner institution responsible for copyright compliance and management.
- b. **DLI:** The tri-partite collaboration between Deakin, Lancaster and Navitas for educational operations in Indonesia.
- c. **Staff:** All employees, contractors, and associates engaged in DLI activities across all jurisdictions.
- d. **Students:** All persons enrolled in courses delivered through DLI.

ASSOCIATED DOCUMENTS

These associated documents are available on the [DLI Policy page](#):

- Copyright (DLI) Procedure
- Code for Upholding Freedom of Speech and Academic Freedom (DLI).

POLICY DETAIL

Name of policy	Copyright (DLI) Policy
Approved by	Yayasan Governing Board
Approval date	27 th of February 2026
Date of effect	Upon publication or specify a date
Version	V1.0
Date of review	Within 12 months of approval.
DLI Approval	Joint Management Committee 26 th of February 2026
Responsible Executive	DLI Rector
Implementation Officer	DLI Chief Operating Officer
Policy/procedure superseded	N/A
Associated documents	Copyright (DLI) Procedure Code for Upholding Freedom of Speech and Academic Freedom (DLI).
Summary	This policy establishes the principles for managing copyright at Deakin Lancaster Indonesia. It ensures compliance with legal, ethical and institutional standards.
Key words for online searching	Copyright, compliance
Category	University governance
Target audience	Students, staff, associates