

Student Fees and Charges (DLI) Policy

Section 1 - Preamble

- (1) This Policy is effective from 17th September 2025.

Section 2 - Purpose

- (2) This Policy outlines the requirements for fees and charges for Deakin University Lancaster University Indonesia (DLI) students.

Section 3 - Scope

- (3) This Policy applies to all students admitted to DLI programs and staff involved in relevant processes.
- (4) During the establishment of DLI, all policy, procedures and supporting processes will be regularly reviewed. In the establishment phase, defined as the first two years from when students commence DLI programs, any issues arising from the implementation of current policy, procedure or process will be referred to a jointly-convened Policy & Procedure Review Panel (PPRP). The PPRP will comprise designated academic and professional service representatives from the University Partners and the Office of the Rector. The PPRP will recommend an outcome best aligned with relevant principles and the best interests of any student(s) concerned, and will advise DLI on the future development of policy, procedure and supporting processes. During the establishment phase, the PPRP may make recommendations to vary any given policy only with endorsement from relevant University Partner governance processes. All policy and procedure will be subject to a full review at the end of the two-year establishment phase.

Section 4 - Policy

Principles

- (5) DLI will charge student tuition fees, and other student fees and charges as agreed, based on their enrolment, in accordance with applicable Indonesian regulatory requirements, [Higher Education Support Act 2003](#) (Cth) and [Higher Education and Research Act 2017](#) (UK).
- (6) Fees and charges will be set by agreement with the Partners, through the Joint Management Committee.
- (7) Fees and charges may be revised annually as part of a review by the Joint Management Committee completed before the relevant study period. Such review will take into consideration movement in exchange rates between the Indonesian, British, Australian and United States currencies.
- (8) Tuition fees may vary depending on whether the student is a domestic student or an international student.
- (9) Clear, comprehensive and timely information about fees and charges will be published on the DLI Fees website, including the Schedule of Fees payable, due dates for payment, consequence of non-payment and circumstances where refunds may be made. The Letter of Offer will refer students to that information.

- (10) The person who accepts an offer of a place in a program or who sponsors that person under a formal agreement is liable for payment of all fees.
- (11) After receiving an offer of enrolment in a program, students may apply to defer their studies under the Admissions (DLI) Procedure. A student who is granted deferral will be liable for relevant fees and charges at the rates applicable in the year in which they commence enrolment.

Payment of Fees

- (12) Students must pay all relevant fees and charges by the due date/s specified in their Letter of Offer or invoice, as published on the DLI website. Non-payment of fees and charges by the due date/s may result in penalties under the Student Fees and Charges (DLI) Procedure, including financial penalties, an encumbrance on their enrolment and/or discontinuation of their enrolment.
- (13) Students are not liable for fees and charges during a period of intermission approved under the Enrolment (DLI) Policy.

Refunds

- (14) Students may be eligible for a full or partial refund of tuition fees, or full or partial remission of debt, in circumstances specified in the Student Fees and Charges (DLI) Procedure.
- (15) Where students are not eligible under the Student Fees and Charges (DLI) Procedure, DLI may refuse a full or partial refund, or full or partial remission of debt.
- (16) Students can apply for review of a decision not to grant a refund of fees or a remission of debt in accordance with the Student Fees and Charges (DLI) Procedure.

Complaints

- (17) Complaints relating to the administration of fees and charges can be made by students in accordance with the Student Complaints Resolution (DLI) Policy.

Roles and Responsibilities

- (18) The following table sets out responsibilities relating to fees and charges at DLI:

Role	Responsibility
DLI Joint Management Committee	<ul style="list-style-type: none"> setting and approving DLI fees in agreement with Deakin University, Lancaster University, and Navitas; and reviewing DLI fees annually.
DLI Chief Operating Officer	<ul style="list-style-type: none"> administration of fees and charges; and approving and calculating refunds of fees and charges.
Students	<ul style="list-style-type: none"> paying all fees and charges by the due dates; notifying DLI of changes to residency which affect their status as a domestic or international student.

Section 5 - Procedure

- (19) The following procedures document how to comply with this Policy:

a. Student Fees and Charges (DLI) Procedure.

Section 6 - Definitions

(20) For the purpose of this Policy:

- a) **Academic year:** the period from the first day of the first study period of any year to the day preceding the first day of the study period of the study period of the following year, both inclusive.
- b) **Admission:** authorised entry to a program of study.
- c) **Amenities fee:** general fee for non-academic services and student amenities.
- d) **Ancillary charges:** include but are not limited to charges for late payment of credit card surcharges, replacement of student access cards, overdue library books, sale of retail goods, and printing and telecommunication services, and transport charges on an as used basis.
- e) **Census date:** The date when DLI finalises student enrolments for a teaching period.
- f) **Domestic student:** student who is an Indonesian citizen or permanent resident (holder of KITAP / Kartu Izin Tinggal Tetap / permanent stay permit).
- g) **Defer:** approved postponement of study for a specified period prior to the first enrolment in a course.
- h) **Enrolment:** process of completing all required procedures including the payment of all prescribed fees and charges for the program and/or modules to be undertaken by the student and/or the status which results from the completion of the process.
- i) **Fees:** fees, charges and other amounts payable by or for students as agreed by the Partners, including tuition fees, administrative fees (including registration fees, if any); penalty fees and amenities fees (if any), and excluding ancillary charges.
- j) **Indonesian regulatory requirements:** any applicable laws and regulations in relation to the delivery of relevant educational programs.
- k) **Intermission:** the approved suspension of study by a student after enrolling in a program.
- l) **International student:** student who is not an Indonesian citizen or permanent resident.
- m) **Module:** component of a program, normally one trimester in duration, with a specific credit value.
- n) **Partners:** Deakin University, Lancaster University and Navitas.
- o) **Program:** a sequence of study that leads to a higher education or other award, often referred to as a Programme in Lancaster policy contexts, and Course in Deakin policy contexts.
- p) **Registration fees:** fee (if any) specified as a “registration fee” in a Student Agreement, payable by an applicant upon their acceptance of an Offer of Admission
- q) **Remission/Refund of Debt:** Students who withdraw after the census date due to special circumstances may apply for remission or refund of tuition fees, subject to assessment under the Student Fees and Charges (DLI) Procedure.
- r) **Student:** a person enrolled in program or module at DLI.

- s) **Tuition fees:** fees for the provision of instruction, educational resources and infrastructure, not including administrative fees, such as registration fees if any.

ASSOCIATED DOCUMENTS

(21) These associated documents are available on the DLI Policy page:

- Admissions (DLI) Procedure
- DLI Fees Website
- [Higher Education Support Act 2003](#) (Australian Commonwealth)
- [Higher Education and Research Act 2017](#) (United Kingdom)
- Student Fees and Charges (DLI) Procedure
- Student Complaints Resolution (DLI) Policy

POLICY DETAIL	
Name of policy	Fees and Charges (DLI) Policy
Overarching legislation	Australia Deakin University Vice-Chancellor Regulations Higher Education Standards Framework (Threshold Standards) 2021 United Kingdom Regulations provided by UK Government's Department of Education and UK Council for International Student Affairs (UKCISA). Lancaster University Charter, Statutes and Ordinances or Student Fee Regulations and Debt Procedures Indonesia
Approved Authority	Yayasan Governing Board
Approval date	17th September 2025
Date of effect	17th September 2025
Version	V1.0
Date of review	12 months
DLI Approval	Yayasan Governing Board 17 th September 2025
Deakin University Approval	Vice-Chancellor Professor Iain Martin 9 th September 2025
Lancaster University Approval	Lancaster University Sarah Randall-Paley 4 th September 2025
Responsible Executive	Chief Operating Officer
Implementation Officer	Chief Operating Officer or nominee

Policy/procedure superseded	DLI Interim Joint Fees and Charges Policy
Summary	This Policy outlines the administrative requirements regarding the process of admission, enrolment and fees and charges for students at Deakin University Lancaster University Indonesia (DLI).
Key words for online searching	Fees, charges, enrolment, refund
Category	Administrative
Target audience	Students and staff