

# Higher Education Awards (DLI) Policy

## Section 1 - Preamble

- (1) This Policy is effective from 2<sup>nd</sup> of March 2026.

## Section 2 - Purpose

- (2) This Policy sets out the responsibilities of Deakin University Lancaster University Indonesia (DLI) and the University Partners to maintain the integrity of Higher Education Awards offered at DLI, including:
  - a. conferral of awards upon the completion of DLI higher education dual degree programs; and
  - b. revocation, rescission and relinquishment of conferred awards.
- (3) Requirements that must be met for students to qualify for awards are specified in the Higher Education Programs and Assessment (DLI) Policy.

## Section 3 - Scope

- (4) This Policy applies to dual awards conferred following the successful completion of DLI higher education award programs.
- (5) During the establishment of DLI, all policy, procedures and supporting processes will be regularly reviewed. In the establishment phase, defined as the first two years from when students commence DLI programs, any issues arising from the implementation of current policy, procedure or process will be referred to a jointly-convened Policy and Procedure Review Panel (PPRP). The PPRP will comprise designated academic and professional service representatives from the University Partners and the Office of the Rector. The PPRP will recommend an outcome best aligned with relevant principles and the best interests of any student(s) concerned, and will advise DLI on the future development of policy, procedure and supporting processes. During the establishment phase, the PPRP may make recommendations to vary any given policy only with endorsement from relevant University Partner governance processes. All policy and procedure will be subject to a full review at the end of the two-year establishment phase.

## Section 4 - Policy

### Award Titles

- (6) The award titles associated with DLI Higher Education programs must comply with the naming principles of Deakin University and Lancaster University as relevant and aligned to external regulatory requirements.

### Conferral of Awards

- (7) DLI higher education awards may be conferred upon students who successfully meet the program rules approved in accordance with the Higher Education Programs and Assessment (DLI) Policy and Higher Education Approval and Review (DLI) Procedure.

- (8) DLI dual awards may be conferred upon students who successfully meet all requirements for:
  - a. the Deakin University constituent Bachelor degree program;
  - b. the Lancaster University constituent Bachelor (Honours) degree program; and
  - c. relevant requirements of the Indonesian Ministry and the National Accreditation Board of Higher Education, including required Indonesian national subjects (mandatory for domestic students).
- (9) Awards will be conferred in accordance with the requirements of Lancaster University's Royal Charter, the Deakin University Act, and any other statutory or regulatory obligations as relevant to each University Partner.
- (10) Prior to the conferral of awards:
  - a. DLI Operations will provide a report to the Examination Board confirming that students have met all dual award program requirements (including Indonesian requirements, where relevant)
  - b. The Examination Board will review the report to verify that students have met all relevant requirements and report to the University Partners accordingly.
  - c. The University Partners will verify student eligibility and confer the awards for their respective programs in accordance with their institutional processes.
- (11) A ceremony will be held by DLI in Indonesia to recognise and celebrate the conferral of awards. Students wishing to attend the ceremony must apply to DLI Operations by a date and in the manner prescribed by the Chief Operating Officer or nominee and published on the DLI website.

### **Award Certification**

- (12) Award certification must comply with the University Partners' respective institutional standards, legislative requirements and qualification frameworks, and will include:
  - a. official award certificates;
  - b. official academic transcripts; and
  - c. additional information included in either an Australian Higher Education Graduation Statement (AHEGS) (for Deakin University) or a Diploma Supplement (for Lancaster University).
- (13) Certification documents will be issued free of charge at graduation, or sent via secure post for a fee.
- (14) Official award certificates will be issued by University Partners.
- (15) Official academic transcripts will be issued by DLI and will refer to the modules undertaken by students to complete the constituent programs for both University Partners, including the grades or marks.
- (16) Additional information will also be issued by Deakin University (AHEGS) and Lancaster University (Diploma Supplement).
- (17) Students may be issued with digital award documentation from University Partners, through secure national platforms or institutional systems, free of charge.
- (18) Award certification documents will not be issued to students with outstanding tuition fees (see the Student Fees and Charges (DLI) Procedure).
- (19) Current students may access an (unofficial) record of results from DLI online at any time, at no charge.

- (20) Students may request an official academic transcript of modules undertaken at any time through DLI, for a fee.
- (21) Students may request a replacement copy of award certification documents through DLI, for a fee.
- (22) Official academic transcripts can be obtained by former students from either University Partner at any time after graduation, following payment of a prescribed fee.
- (23) Award certification documents may be amended in accordance with the requirements of the relevant University Partner (e.g. to correct an administrative error).
- (24) The University Partners will protect award certification documents against fraudulent issuance, in accordance with their respective institutional requirements and processes.

**Academic Dress and Award Colours**

- (25) Academic dress and award colours will be set by agreement between the University Partners.

**Revocation or Rescission of an Award**

- (26) The University Partners reserve the right to revoke or rescind awards conferred by them as part of a DLI dual award in accordance with their institutional requirements. For example, an award may be revoked/rescinded where it has been conferred as a result of breaches of academic integrity or where it has been conferred in error.
- (27) DLI must notify the University Partners where it becomes aware of any matter that may lead to the revocation or rescission of an award.
- (28) Where one University Partner revokes/rescinds an award that it has conferred as part of a DLI dual award, the other University Partner will revoke/rescind their corresponding award.

**Roles and Responsibilities**

- (29) Roles and Responsibilities

Role	Responsibility
University Partners	<ul style="list-style-type: none"> <li>• Verify student eligibility and confer awards for their respective programs</li> <li>• Issue award certification documents</li> <li>• Issue replacement award certification documents upon DLI request</li> <li>• Set academic dress and award colours</li> <li>• Revoke or rescind awards in accordance with their respective university requirements</li> <li>• Revoke or rescind awards where the corresponding award of their University Partner has been revoked or rescinded</li> </ul>
DLI Rector	<ul style="list-style-type: none"> <li>• Notify University Partners of any matter that may lead to the revocation or rescission of an award.</li> </ul>
DLI COO or nominee	<ul style="list-style-type: none"> <li>• Report to the Examination Board to confirm that students have met all dual degree program requirements</li> <li>• Issue official academic transcript</li> </ul>

	<ul style="list-style-type: none"> <li>• Receive applications for ceremonial graduation and manage the event</li> <li>•</li> </ul>
Examination Board	(30) Report to University Partners verifying that students have met all dual degree program requirements

## Section 5 - Procedure

(31) There are no relevant procedures.

## Section 6 - Definitions

(32) For the purpose of this Policy:

- a. **Academic transcript:** the official certified statement of a student's academic achievements.
- b. **Graduate:** a person who is the recipient of an award conferred by Deakin University or Lancaster University.
- c. **Award:** means a qualification that is conferred on completion of a University accredited program.
- d. **Higher education program:** a program approved by Deakin University or Lancaster University that leads to:
  - a. a diploma, advanced diploma, associate degree, bachelor degree, bachelor (Hons), graduate certificate graduate diploma, masters degree or doctoral degree;
  - b. a qualification covered by level 5, 6, 7, 8, 9 or 10 of the Australian Qualifications Framework and level 4, 5, 6, 7, or 8 of the UK Framework.
- e. **Official academic transcript:** formal certification of academic results (as distinct from record of results released electronically by DLI).
- f. **Official award certificate:** an official document that certifies the award of a qualification. (Referred to as 'testamur' at Deakin University and 'degree certificate' at Lancaster University)
- g. **University Partners:** Deakin University (Australia) and Lancaster University (United Kingdom).

## ASSOCIATED DOCUMENTS

These associated documents are available on the [DLI Policy page](#):

- Higher Education Programs and Assessment (DLI) Policy
- Deakin University Regulation 5.2 – Revocation of Academic Awards
- Higher Education Standards Framework (Threshold Standards) 2021 (Australia)
- Australian Qualifications Framework (AQF)
- AQF Qualifications Issuance Policy
- UK Quality Code for Higher Education
- UK Framework for Higher Education Qualifications (FHEQ)
- Lancaster University Manual of Academic Regulations and Procedures.

**DOCUMENT DETAIL**

<b>Name of document</b>	Higher Education Awards (DLI) Policy
<b>Overarching legislation</b>	<p><b>Australia</b>  <a href="#">Deakin University Academic Board Regulations</a>  <a href="#">Deakin University Act 2009 (Vic)</a>  <a href="#">Deakin University Statute</a>  <a href="#">Higher Education Standards Framework (Threshold Standards) 2021</a>  <a href="#">Higher Education Support Act 2003 (Cth)</a>  <a href="#">Australian Qualifications Framework (AQF)</a></p> <p><b>United Kingdom</b>                      National legislation, including advice provided by the <a href="#">Competitions and Markets Authority (CMA)</a>;                      The English Higher Education regulator, the <a href="#">Office for Students</a> and its conditions of registration, and other relevant government bodies and agencies;                      The <a href="#">Charter, Statutes and Ordinances of the University of Lancaster</a>.</p>
<b>Approved by</b>	Yayasan Governing Board
<b>Approval date</b>	27 <sup>th</sup> of February 2026
<b>Date of effect</b>	2 <sup>nd</sup> of March 2026
<b>Version</b>	Version 1.0
<b>Date of review</b>	Within 12 months
<b>DLI Approval</b>	<i>Joint Management Committee</i> 26 <sup>th</sup> of February 2026
<b>Responsible Executive</b>	DLI Rector
<b>Implementation Officer</b>	DLI Chief Operating Officer
<b>Policy/procedure superseded</b>	Not applicable
<b>Summary</b>	This policy establishes principles for managing the provision of higher education awards offered at Deakin Lancaster Indonesia.
<b>Key words for online searching</b>	Award, graduate, testamur, transcript, AHEGS, colours.
<b>Category</b>	Academic
<b>Target audience</b>	Staff and students

<b>Version</b>	<b>Authored by</b>	<b>Brief Description of the changes</b>	<b>Date Approved</b>	<b>Effective Date</b>
1.0	University Partners and Navitas	<b>Higher Education Awards (DLI) Policy</b> New joint policy for DLI.	27 Feb 2026	2 Mar 2026