Schedule A:

Actions to Support Academic Progression (DLI)

This Schedule is made pursuant to the Academic Progression (DLI) Policy and allowable academic outcomes for DLI decisions set out in Schedule 1: Academic Outcomes.

This Schedule was approved 18 June 2025 and is effective from 1 September 2025.

Table One: Annual Progress Reviews

Thresholds for Action	Interventions by the Examination Board	Reviewable action?
Satisfactory		

Non-Final Year students must meet the following criteria:
• achieve an overall average score of at least 50.0% for the academic year under review
• satisfy all workplace-based learning requirements; and
• be on track to complete program requirements within the earlier of:
  a. the maximum time for program completion, as per the Enrolment DLI) Policy, or
  b. if the student is studying on an international student visa, the duration of their Confirmation of Enrolment.
	No intervention or communication	No

Final Year students must meet the following criteria: • successfully meet the final award criteria (as detailed and approved through the Program Approval and Review (DLI) Procedure) • attain in full, the minimum credit requirement for the program (including credit for a failed module which has been awarded a conceded pass) within the maximum time for program completion (as per the Enrolment DLI) Policy or the duration of their Confirmation of Enrolment); and • achieve an overall average score of at least 50.0% for the program (as per the Grading Schema and Award Classification).	No intervention Award Classification and Graduation	No
Academic Progression Stage 1 – Reassessment (AP1)		
Not applicable (considered in Trimester-Based Progress Review cycle)	No intervention	No
Academic Progression Stage 2- Support Offered (AP2)		
AP2 is triggered when a student: • is unlikely to complete the program within the maximum period of study.	The Examination Board will notify the student that they are not making satisfactory progress and recommend supports to assist the student to plan the remainder of their program.	No
Academic Progression Stage 3 – Support and Sanction (AP3)		
AP3 is triggered when a student:	The Examination Board will notify the student that they have not made satisfactory academic progress and will offer specified activities and services, and:	Yes

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Thresholds for Action	Interventions by the Examination Board	Reviewable action?

• fails 50% or more of their enrolled credit points for one or more Trimesters in the year under review;
 • fails to achieve an overall score of 50.0% in the year under review; or
 • cannot complete their program within the maximum study period.
	• place condition/s on the student's enrolment or academic performance in the next study period, such as:
	     o requiring the student to pass certain modules
	     o limiting the number of modules the student can take to increase their likelihood of success
	     o specifying which modules the student can take, or
	 • require the student to transfer to another program if the student wishes to remain enrolled at the University, or
	 • If the student has failed more than 50% of credit points in two Trimesters, the Examination Board may suspend the student for a period of one year rather than imposing conditions on their enrolment.
	 • If the student cannot complete their program within the maximum study period, the APC will place condition/s on the student's enrolment or academic performance, including specifying the study plan the student must take (which may include intermission).
	 The Examination Board may extend the maximum time to complete a course on a case-by-case basis for an individual student.	

Academic Progression Stage 4 – Considered for Exclusion (AP4)		
AP4 is triggered when a student: • fails 50% or more of their enrolled credit points in the year under review; • does not meet the conditions that were placed on their enrolment during a previous Trimester; • fails to achieve an overall average score of 50.0% for their program; or • exceeds the maximum period of study for their program.	The Examination Board notifies the student that they have not made satisfactory academic progress and will offer specified activities and services, and: • place condition/s on the student's enrolment or academic performance; • require the student to transfer to another program; • suspend the student for a specified period and/or under specified conditions; or • exclude the student from their program and/or DLI. For a student who has exceeded the maximum period of study, the Examination Board may extend the maximum period of study instead if it considers this a more appropriate outcome. International students are notified that DLI intends to report them for unsatisfactory progress where regulatory requirements exist.	Yes

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Table Two: Trimester-Based Progress Reviews

Threshold for Action	Intervention by Academic Progress Committee (APC)	Reviewable action?
Satisfactory (AP0)		
Student passes the modules in which they are enrolled.	No intervention or communication	No
Academic Progression Stage 1 – Reassessment (AP1)		

AP1 is triggered when a student:
• fails one module (40 to 49.9%) and receives an RI (Result not finalised); or
	The APC notify the student that they have failed a module and are eligible to make good the fail by achieving a passing grade through reassessment, and:
	• offer the student one reassessment opportunity, and specify:
	   o the form of the reassessment (usually the same type with consistent learning objectives as the first attempt)
	   o when reassessment will occur (normally in the reassessment period following each Trimester)
	• inform the student that after reassessment, final module results are recorded on their academic transcript, and:
	   o pass results are capped at 50.0%; and
	   o fail results (below 50.0%) trigger AP2 and the module must be repeated in the next available Trimester.
		No

• fails up to half of their enrolled credit points in the Trimester under review, achieving an overall module mark of between 40.0% and 49.9% (RI – Result not Finalised) or	The APC notify the student that they have failed one or more modules (no more than 50% of the enrolled credit points in the Trimester under review) and are eligible to make good the fail by achieving a passing grade through reassessment, and:
	• offer the student one reassessment opportunity for each failed module, and specify:
	   o the form of the reassessment (usually the same type with consistent learning objectives as the first attempt)
	   o when reassessment will occur (normally in the reassessment period following each Trimester)
	• inform the student that after reassessment, final module results are recorded on their academic transcript, and:
	   o pass results are capped at 50.0%; and
	   o fail results (below 50.0%) trigger AP2 and the module must be repeated in the next available Trimester.
		No

• fails more than half their enrolled credit points in the Trimester under review, achieving an overall module mark of between 40.0% and 49.9% (RI – Result not Finalised)	The APC notify the student that they have failed one or more modules, and are eligible for reassessment for 50% of their enrolled credit points for the Trimester under review. Where multiple modules are failed, a maximum of 50% of the enrolled credit points for the Trimester under review can be reassessed. Any failed modules beyond the 50% that are ineligible for reassessment must be repeated in the next available trimester of offer. For each module eligible for reassessment, the APC will:
	• offer the student one reassessment opportunity, and specify:
	   o the form of the reassessment (usually the same as the first attempt)
	   o when reassessment will occur (normally in the reassessment period following each Trimester)
	• remind the student that after reassessment, final module results are recorded on their academic transcript, and:
	   o pass results are capped at 50.0%; and
	   o fail results (below 50.0%) trigger AP2 and the module must be repeated in the next available Trimester.
		No

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Threshold for Action	Intervention by Academic Progress Committee (APC)	Reviewable action?
	Where a student has failed more than 50% of their credit points for that trimester and all marks are within the 40-49.9% range, the APC will offer the student the option to choose which modules they wish to be reassessed for. Where a student does not make a choice, the two highest module results will be selected for reassessment, and any remaining modules will be retaken.	
Academic Progression Stage 2 – Support (AP2)		

AP2 is triggered when a student:
• fails a module for the first time; or
	The APC will notify the student that they have triggered AP2 and:
	• remind the student that they must repeat the failed module in the next available Trimester of offer; and
	• recommend specified support activities and services, including:
	    o identifying the support services that are available;
	    o assisting the student to prepare a plan to address any factors affecting their academic performance;
	    o inviting the student to attend a meeting with a program advisor or other relevant staff member;
	    o assisting the student to plan the remainder of their program.
		No

• fails 50% or more of their enrolled credit points in the Trimester under review.	The APC will notify the student that they have triggered AP2 and:
	• remind the student that they must repeat the failed module in the next available Trimester; and
	• recommend specified support activities and services, including:
	    o identifying the support services that are available;
	    o assisting the student to prepare a plan to address any factors affecting their academic performance;
	    o inviting the student to attend a meeting with a program advisor or other relevant staff member;
	    o assisting the student to plan the remainder of their program.
		No

Academic Progression Stage 3 – Support and Sanction (AP3)		

AP3 is triggered when a student:
• fails a module for the second time;
• fails a workplace-based assessment task for the first time; or
• fails 50% or more of their enrolled credit points in the Trimester under review, for the second time.
	The Academic Progress Committee will notify the student that they have triggered AP3 and will offer specified activities and services, and:
	• place condition/s on the student's enrolment or academic performance in the next study period, such as:
	    o requiring the student to pass certain modules
	    o limiting the number of modules the student can take to increase their likelihood of success
	    o specifying which modules the student can take, or
	• require the student to transfer to another program if the student wishes to remain enrolled at the University, or
	• If the student has failed more than 50% of credit points for the second time, the student may face suspension for a period of one year rather than imposing conditions on their enrolment.
		Yes

Academic Progression Stage 4 – Considered for Exclusion (AP4)		
AP4 is triggered when a student: • fails 50% or more of their enrolled credit points in the Trimester under review, for the third time; or • does not meet the conditions that were placed on their enrolment during a previous Trimester; or • fails any workplace-based placement for the second time.	The Academic Progress Committee will notify the student that they are not making satisfactory academic progress and will offer specified activities and services, and: • place condition/s on the student's enrolment or academic performance • require the student to transfer to another program • suspend the student for a specified period and/or under specified conditions • exclude the student from their program and/or DLI.	Yes

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Associated documents

These associated documents are available on the DLI Policy page:

- Academic Progression (DLI) Policy

- Enrolment DLI) Policy

- Grading Schema and Award Classification

- Program Approval and Review (DLI) Procedure

- Schedule 1: Academic Outcomes

Version Control

Version	Authored by	Brief Description of the changes	Date Approved	Effective Date
1.0	University Partners	Schedule A Actions to Support Academic Progression (DLI) New schedule.	June 2025	Sept 2025